

# North East Local Area Committee

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**Tuesday 25 October 2022 at 5.00 pm**

**Burngreave Vestry Hall,  
2 Burngreave Road, Sheffield S3  
9DD**

**The Press and Public are Welcome to Attend**

**Local Area  
Committees**

**Membership** *Engage · Empower · Enable*

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Councillor Fran Belbin (Chair)  
Councillor Talib Hussain  
(Deputy Chair)  
Councillor Mike Chaplin  
Councillor Dawn Dale  
Councillor Tony Damms  
Councillor Jayne Dunn  
Councillor Mark Jones  
Councillor Abdul Khayum  
Councillor Abtisam Mohamed  
Councillor Peter Price  
Councillor Safiya Saeed  
Councillor Garry Weatherall

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## PUBLIC ACCESS TO THE MEETING

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Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk) for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Local Area Committee executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

In order for us to be able to effectively facilitate attendance at the meeting, we would encourage all attendees to notify us of your attendance in advance by registering [here](#) or emailing [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)

If you require any further information please contact Philippa Burdett email [Philippa.burdett@sheffield.gov.uk](mailto:Philippa.burdett@sheffield.gov.uk).

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**NORTH EAST LOCAL AREA COMMITTEE AGENDA  
25 OCTOBER 2022**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 9 - 16)  
To approve the minutes of the Committee held on 26 July, 2022.
- 6. Cost of Living Crisis**  
Verbal update by the Chair of the Committee.
- 7. North East Local Area Committee Plan Update** (To Follow)  
Report of the Community Service Manager, Lindsey Hill.
- 8. Roadshow Interactive Session**  
The live webcast to be paused to allow public participation in this interactive session.
- 9. Public Questions and Petitions**  
To receive any questions or petitions from members of the public.

**NOTE: The next meeting of North East Local Area Committee will be held on Tuesday 17 January 2023 at 5.00 pm**

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, Interim Director of Legal and Governance by emailing [david.hollis@sheffield.gov.uk](mailto:david.hollis@sheffield.gov.uk).

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North East Local Area Committee

Meeting held 26 July 2022

**PRESENT:** Councillors Talib Hussain (Deputy Chair), Fran Belbin, Mike Chaplin, Dawn Dale, Jayne Dunn (Chair), Mark Jones, Abdul Khayum, Abtisam Mohamed, Peter Price and Safiya Saeed

**1. APPOINTMENT OF CHAIR**

1.1 **RESOLVED:** That Councillor Fran Belbin be elected as Chair of the North East Area Committee for the municipal year 2022/23.

**2. APOLOGIES FOR ABSENCE**

2.1 Apologies for absence were received from Councillors Tony Damms and Garry Weatherall.

**3. EXCLUSION OF PUBLIC AND PRESS**

3.1 There were no items that excluded the public and press.

**4. DECLARATIONS OF INTEREST**

4.1 No declarations of interest were made at the meeting.

**5. MINUTES OF PREVIOUS MEETING**

5.1 **RESOLVED:** That the minutes of the previous meeting, held on the 22 March, 2022 and 18 May, 2022 were agreed as an accurate record.

**6. INTRODUCTION OF YOUTH CABINET**

6.1 Sarah Stevens and Emma Hinchliffe from Youth Services were in attendance to give a presentation on what the youth cabinet was and their areas of priority across the city.

6.2 It was explained that youth voice and participation was about listening to young people and acting upon what they had to say.

6.3 Sheffield Youth Cabinet was made up of elected youth councillors, UK youth parliament members and various special interest/link seats which enabled as many young people as possible to have a voice and influence

change.

- 6.4 Youth Cabinet members were elected by their peers once every two years to represent them at a local level. It meets monthly as a Full Cabinet and in between those meetings there was action groups to work on various city-wide/national key priorities.
- 6.5 The presentation showed the Youth Cabinet structure which highlighted how many youth members represented each local area.
- 6.6 Marnay Locke from the Youth Cabinet explained that health & wellbeing was a national priority area for the year. City-wide priorities were to look at being able to vote at the age of 16, reforming the curriculum and greater wellbeing. The priority area which the youth cabinet was looking into specifically for the North East area was places to go and things to do for young people.
- 6.7 The presentation showed contact details for Sarah Stevens, Emma Hinchcliffe and the Youth Cabinet.
- 6.8 The Chair thanked officers and the Youth Cabinet for attending the meeting and speaking on this item.

## **7. NORTH EAST LOCAL AREA COMMITTEE - PROPOSED SPEND 2022/23**

- 7.1 The North East Community Services Manager, Lindsey Hill gave an overview of how the LACs budget was intended to be distributed across 8 themed priorities.
- 7.2 It was mentioned that from the LACs £100,000 budget, there had been £80,000 allocated to the priority themes. The remaining £20,000 would be reserved for additional schemes that may arise throughout the year.
- 7.3 Each of the 8 priority themes had a proportion of the £80,000 and their proportion depended on how much was estimated to deliver their plan.
- 7.4 A Member of the Public asked if the LAC budget of £100,000 had to be spent before the end of March 2023. They added that consultation needed to happen to best decide what the priorities were.

The Chair (Councillor Fran Belbin) explained that consultation had occurred in previous LAC meetings therefore the proposed spend was based on those discussions.

- 7.5 A member of the public referred to priority 3 in the proposed spend 2022/23 report. They asked how they would be able to tell if the clean-up and regenerate of hot spot areas had been a success. They added that litter in the community had been an ongoing issue that never seemed to be dealt with.

The Chair stated that residents would be able see visible improvements at the hot spot areas.

Councillor Peter Price mentioned the issue was with educating the communities residents to prevent people littering. Councillor Price stated he had been involved in litter picking before although the problem always returned.

- 7.6 A member of the public raised concerns around the amount of vehicles parking on grass verges.

The Chair stated that Waste and Street Scene Policy Committee was looking at this issue.

- 7.7 A member of the public asked where the funding of £100,000 for the LAC budget came from.

The Chair confirmed that this was council funding, generated by Council tax.

- 7.8 A member of the public asked why there was not an Equality Impact Assessment (EIA) had not been undertaken.

The Community Services manager explained that the council process around proposed spend did not require an EIA. This process could be shared with members of the public if they requested sight of it. It was added that specific projects within the priorities will have an EIA.

- 7.9 A member of the public asked how much of the LAC budget would be used to fund administrative work.

The Chair confirmed that none of the £100,000 will be used to fund administrative work. The proposed spend for the LAC was highlighted in the report. The budget for the LAC teams could be found in the full council budget which was agreed in May.

- 7.10 A member of the public asked what percentage of residents in the north east were part of a Tenants and Residents Association (TARA).

Councillor Safiya Saeed was unable to confirm the figure although mentioned it was low. Councillor Saeed raised the importance of needing more people to come forward for TARA and that this needed unity.

The Chair explained there was TARA officers in the Council who could be invited to future LAC meetings.

Another member of the public explained there used to be around 100 people part of the TARA and that this was now down to approximately 40 people. This member of public stated the younger population in the area needed to be approached to bring new ideas.

7.11 Councillor Jayne Dunn mentioned there was many people who were unable to attend LAC meetings. Therefore, digital inclusion needed to be improved to increase public participation.

7.12 **RESOLVED:** That the North East Local Area Committee:-

- (i) Noted the proposed allocations from the £100,000 budget to address local priorities in the North East LAC Community Plan in 2022/23, as detailed in the report.
- (ii) To the extent that it is not covered by existing authority, authorises the Community Services Manager, following further consultation as described in the report, to make decisions on expenditure relating to the priorities set out in the report provided that:
  - the decision is taken in consultation with the Local Area Committee Chair,
  - the decision may not approve expenditure in excess of the allocated budget for each priority set out in the report, and
  - a report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

7.13 **Reasons for Decision**

The North East LAC is asked to note the broad allocation of funding under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.

7.14 **Alternatives Considered and Rejected**

7.14.1 Decisions on any expenditure above the existing authority to the Community Services Manager could be reserved to the LAC but this would delay delivery of priority actions to address specific issues identified in the Community Plan.

7.14.2 All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

## **8. FORWARD PUBLIC MEETING IDEAS AND SUGGESTIONS**

8.1 The LAC and members of the public were then asked to go into breakout sessions and discuss the priorities which were displayed around the meeting room. This lasted approximately 45 minutes.

8.2 Following the breakout session, the Committee reconvened to ask members of the public if they had any suggestions on public meetings going forward.

8.3 A member of the public asked what had happened to ward meetings as these used to meet on a regular basis but had not for some time.

The Chair explained that LACs had been put in place to bring councillors closer to members of public, just like ward meetings did. The Chair added that if members of the public wished to talk within a smaller setting than the LAC, then to contact their ward councillor.

Councillor Dawn Dale explained that the LACs were part of new Committee System structure of the Council. Therefore, they could also refer issues to relevant policy committees. Councillor Dale mentioned that she had attempted to hold ward meetings in Brightside although these were poorly attended.

8.4 The Chair asked members of the public if they felt like online meetings were also a good way to engage with members of the public.

There was a general show of consent from members of the public.

The Chair also raised the importance of asking the same questions to members of the public who were unable to attend the meeting.

8.5 A member of the public asked where they could watch live or recorded streams of the LAC meetings.

The Chair explained that these meeting were been recorded and live streamed on the Council's webpage. It was added that the LAC would look to publish a link on the LACs social media pages after the meeting.

8.6 Councillor Jayne Dunn mentioned why it was just as important to receive comments and views after the meeting. Members of the public were encouraged to submit feedback to either their ward councillors or the LAC team, these would be equally valued. – any comments after meeting are just as relevant.

8.7 A member of the public raised concerns around the time it took to contact the Council through the Council's Contact Centre.

The Chair apologised for the delays and advised that members of the public contacted their ward councillor if they needed to address an issue urgently and had been unsuccessful with the Council's Contact Centre.

## **9. PUBLIC QUESTIONS AND PETITIONS**

9.1 The Committee received the following questions and petitions from members of the public, in attendance at the meeting.

### 9.2 Petitions

9.2.1 Petition requesting the number 5 bus service not be terminated.

- Fatima Own raised the importance of the bus service on the difficulty it would cause to local residents if the service was to be terminated.

The Chair explained that bus operators had informed the Council that they were terminating the service as they were unable to make enough money from this service. It was added that that the responsibility for bus services lied with the South Yorkshire Mayoral Combined Authority and The Mayor, Oliver Coppard, is working to urgently address these issues, with a view to improved public control of transport.

9.2.2 Petition requesting the Council protected residents from anti-social behaviour

- Ahmed Dualeh informed the Committee of the anti-social behaviour that had been occurring in the Carbrook area.

The Chair apologised for the horrendous experience that this family had to endure. The Chair added that she was aware that this situation was currently been investigated by the Police. The Chair advised that the petitioner discussed the issue privately with local councillors and the relevant services in attendance after the closure of the meeting.

### 9.3 Questions

9.3.1 Mike Barnfield

- It was mentioned that the North East Community Plan had little mention of how private landlords had a devastating effect on the community. It was added that Selective Licensing was also a total failure. Therefore, what strategic actions does the LAC intend to take.

The Chair explained there was a Council service which worked

with private landlords although this was a city-wide issue and will be referred to the relevant Policy Committee.

Councillor Mark Jones added that part of the issue was around the lack of funding to regulate the private sector.

**RESOLVED:** that the issue around private landlords and selective licensing, as mentioned above, be referred to the Housing Policy Committee.

9.3.2 John Brooks

Can the LAC explain the difference between rewilding and total neglect. Especially on land that belonged to housing.

The Chair explained there was a Housing Manager present at the meeting who could advise on the policy and on what is happening on specific pieces of housing land

Claire Lane mentioned that the agreement with parks service withing the council had not changed. Therefore, the current arrangements will continue. It was explained that there does not need to be TARA in place to do something.

9.3.3 Mick Daniels

Was there anything the Council could do to ensure that children could participate in local activities even if they were not on a free school meal allowance.

The Chair agreed this was stigmatising for families. It was mentioned that some community partners that facilitate these local activities cannot afford to make all their activities open to all children. The Chair stated that the Council would continue to feedback their concerns to the Government on this.

Councillor Dawn Dale mentioned that she was involved in a piece of work that raised funding for children who are not on free school meals. Funding also needed to be available to support families through all school half terms. Not just the summer holidays. Councillor Dale added that she would feedback this issue to the Strategy & Resources Policy Committee.

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